CACC MEETING MINUTES

COURT AUTOMATION COORDINATING COMMITTEE
A Subcommittee of the Commission on Technology

Thursday, July 23, 2015
10:00 AM - 11:30 AM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007

AUDIO PHONE NUMBER: 1-602-425-3288
AUDIO ACCESS CODE: 5806#

MEMBERS PRESENT
Kip Anderson*
Julie Dybas*
Christopher Hale
Phillip Knox
Jeff Mangis*
Rona Newton
Michael Pollard, *Chair*
Janie Randall*

MEMBERS ABSENT
Cathy Clarich
Donald Jacobson
Ron Overholt
Paul Thomas

GUESTS
Chris Krum*, *Phoenix Muni Court*
Lester Godsey, *Mesa City IT*
Lauren Lupica, *Mesa Municipal Court*

AOC STAFF
Stewart Bruner, *ITD*
Eric Ciminski, *CSD*
Summer Dalton, *CSD*
Jason Shumberger, *ITD*
Bob Macon, *ITD*
Mary Kennedy, *ITD*
Jim Price, *ITD*
Renny Rapier, *ITD*

*** indicates appeared by telephone**

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WELCOME AND OPENING REMARKS

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order promptly at 10:00 a.m. After a roll call of members on the phone, staff confirmed that a quorum existed. The chair called members' attention to the minutes of the May 21 meeting.

MOTION: A motion was made and seconded to approve the minutes of the May 21, 2015 CACC meeting as written. The motion passed unanimously.

Judge Pollard provided a recap of discussions from the Commission on Technology (COT) annual meeting in June and detailed the genesis of the updated priority projects list for fiscal year 2016. The chair shared a date of October 15 for the demonstration of the new case management system (CMS) onsite at Mesa Municipal Court.

REVIEW OF CHANGES TO MINDMAP THIS MONTH

Staff Member Stewart Bruner informed members of the many changes to the MindMap made since the May meeting, but did not detail any areas since project managers would be providing details later in the meeting. He later recalled that he failed to also point out that the priority projects table provided to members was updated to reflect COT's priorities for FY2016 following the discussion at the June COT meeting that the chair detailed.

PROJECT UPDATE: AZTURBOCOURT E-FILING

Summer Dalton, pinch hitting for project manager Amy Wood, described for members additional functionality for multiple-attorney filing being developed in TurboCourt Release 2015.3. She stated that the project timeline now calls for completion of testing in August.

PROJECT UPDATES: eACCESS, eBENCH, AND eUNIVERSA

Eric Ciminski, project director for eAccess and eBench, briefed members on the search process and user experience being built into the eAccess product. The project continues to wrestle with other "e" projects for resources, and is awaiting Maricopa Superior Court's data to be supplied though the central case index (CCI). Eric then provided a detailed demonstration of the eBench product using actual data from the Yavapai development server. While he could not yet show the complete workflow for signing proposed orders, he talked members through it and also shared that AOC personnel are being trained by the vendor this week to install and support the product. Eric answered various questions raised by members about eBench's scope of order generation, the refresh frequency, the similarity of look and feel between Pima and Yavapai implementations, the ability of local courts to make application changes, and who is making the configuration and setup decisions for the remaining superior courts.

Jim Price, product manager for eUniversa e-filing, reminded members of the many individual software products involved in e-filing and the challenges associated with performing full system integration testing among all of them. He talked through the parts that are working and not working at the moment. The end of the month marks his decision point for moving to test from development. Following his eUniversa project status report, Jim shared informed members that an e-charging (i.e., initial criminal case type e-filing submissions) initiative is in progress and voiced concern that Don Jacobson has not been involved in the requirements gathering meetings

conducted thus far. Rona Newton shared Pima's experience, pointing out how vital the early involvement of the prosecutor's office becomes over time. She indicated an interest in participating in the e-charging workgroup. Jim offered to submit a request to the workgroup leads to have both Don and Rona added as members.

PROJECT UPDATE: JOLTSaz ROLLOUT PROGRESS

Stewart explained the precedent set with the iCIS rollout at MCJC several years ago for the periodic monitoring of the JOLTSaz rollout to the 13 rural counties. Probation Projects Manager Bob Macon announced that the Yuma JOLTSaz implementation will take place this weekend and walked through the timeline of activities. He then shared the current schedule for the next two counties to convert from JOLTS to JOLTSaz, La Paz and Pinal, as part of a general target of one county per month to be able to complete the rollout by the end of July 2016.

PROJECT UPDATE: CASE MANAGEMENT SYSTEMS

Chris Hale reported on the success of setting up the local environment for AJACS in Tucson and updated the target for implementation to October 23. Local configuration and security setup is now underway, as is training. Tucson decided to pursue e-citation with APS like Apache Junction, so the interface is already in place. Chris described new issues with the red light enforcement interface based on a ballot initiative to dismantle the cameras in November. Tucson has made significant progress with writing both a web partial pay and pay-in-full module for use with AJACS. He shared concern that the Xerox citation payment work will not complete in time for the Tucson implementation.

Mary Kennedy, AJACS release manager, shared details of work underway with Green Valley Justice Court for adoption of the limited jurisdiction (LJ) AJACS CMS. She described the division of resources being undertaken to support implementation of all Pima AZTEC courts by the end of the calendar year.

POST-IMPLEMENTATION REPORT: REPLACEMENT CMS AT MESA MUNICIPAL COURT

Lauren Lupica, Mesa's CMS project manager, summarized the conversion and go-live weekend activities that took place in support of the July 6 launch of Mesa's new CMS. The mainframe will be decommissioned in a couple of weeks. She mentioned the challenges on the first day resulting from holiday weekend law enforcement activities. Lauren described some minor issues as users now exercise the system in production mode, mostly due to Mesa's increased volume over Tempe. Les Godsey added details about cleanup, reporting, and work on interfaces. Lauren stated that Mesa will comply with Karl Heckart's request to identify and discuss timing of testing with all AOC interface-related resources ahead of time to raise awareness and prevent conflicts with Tucson.

ITEMS OF OLD OR NEW BUSINESS

No items of old or new business were presented.

The next meeting will take place in Room 230 of the **State Courts Building** on **August 20, 2015 at 10 AM**.
The meeting adjourned at 11:10 a.m.